

**M-I-N-U-T-E-S**  
**CRANE ELEMENTARY SCHOOL DISTRICT**  
**REGULAR MEETING**  
**December 11, 2018**

The Governing Board of the Crane Elementary School District met in a regular meeting on Tuesday, December 11, 2018, at the Crane Board Room, 930 S. Avenue C., Yuma, Arizona. The meeting was called to order by Board President Brenna Paulin at 3:00 p.m.

**MEMBERS PRESENT:** Mrs. Brenna Paulin, Board President; Mrs. Sarah Claridge, Board Clerk; Mrs. Terre Catanzaro; and Mr. Dan Farar

**MEMBERS ABSENT:** Mr. Jim Colby

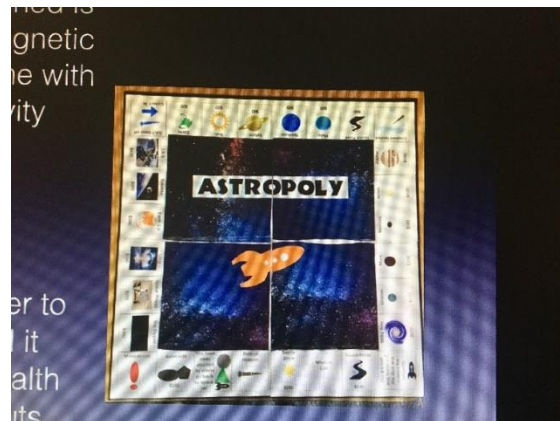
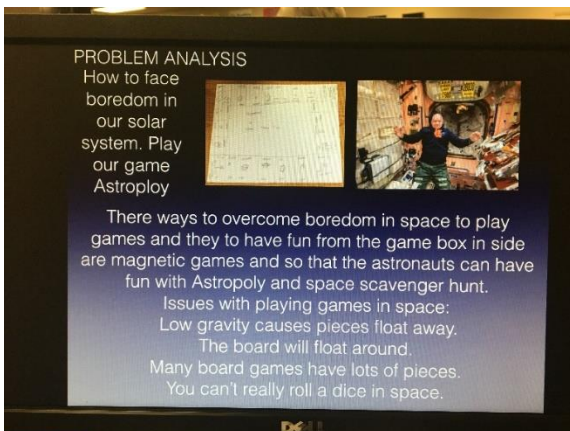
**OTHERS PRESENT:** Laurie Doering, Superintendent; Mike Hoffman, Assistant Superintendent; Dale Ponder, Chief of Finance and Operations; Lupe Lewis, Human Resource Director; Ozzy Hernandez, Director of Facilities and Maintenance; Mercedes Villafana, Procurement Manager; Connie Jerpseth, Director of ESS; Michael Clark, Nutrition Director; Ryan Tyree, Principal of Crane Middle School; Trish Valentin, Principal of H.L. Suverkrup Elementary; Cindy Hookstra, Principal of Rancho Viejo Elementary; Leslie Mommer, Assistant Principal of Crane Middle School; Karen Burns, Principal of Mesquite Elementary; Bobbie Henry, Principal of Pueblo Elementary; Sharon Manick; Lorne Campbell; Joe Edwards; Marla Ford; Sheila Mendoza, Principal of Salida Del Sol Elementary; Norine Bowers, Federal Programs Director; and Frances Flynn.

The regular meeting was called to order at 5:00 p.m. by Board President Brenna Paulin following an executive session closed to the public which began at 3:00 p.m.

**Item C-3: Presentation by Great Beginnings Preschool:** Mrs. Duffy's preschool students sang two Christmas songs for the board and the public present.



**Item C-4: Presentation by Valley Horizon Elementary School:** Valley Horizon Elementary Lego League team the Wookiee Lookies presented their project to the board members and the public in attendance. The students who presented that evening were: Calvin Colton, Grady Hoffman, Steven Santa Cruz, and Logan Whitley. The students presented a project to help astronauts in space battle boredom.



**Item C-5: Crane Community Organization Ambassador Recognition:** The Crane Governing Board recognized OG RV Park for helping make Rancho Viejo Elementary School a better place for children and families. The RV community donates each year to RV. During the Christmas season they go to RV and take treat to the children and sing songs to them the day before winter break. Most of they are winter visitors from Canada. They donate each year for a project and the donation each is anywhere from \$500.00 to \$1,500.00. The money has been used in the past to purchase band equipment, sports uniforms, light studio, soccer nets and more. This community organization have been consistent supporters of RV for many years. Present to receive the recognition were Loren Campbell, President of the Association and Sharon Manick, Vice Treasurer.



**Item C-6: Apple Distinguished School Honor:** Salida del Sol has been recognized as an Apple Distinguished School. Currently there are 400 schools in 29 countries that have been awarded this recognition. The Apple Distinguished School Program is by invitation only and must meet Apple's program qualifications:

- School must be a one to one program
- School must have innovative use of the Apple platform
- Faculty must be proficient with iPad and Mac usage
- School must document results

Salida del Sol's recognition is due to the hard work, innovation and creativity of their students and staff. This distinction is for a three-year period. Present to receive this honor were the school's principal Sheila Mendoza, teachers Mr. Kirt Gordon and Ms. Frances Flynn and two students.



**Item D-1: Adoption of Regular/Special Meeting Minutes of the Governing**

**Board:** The President offered to entertain a motion to adopt the minutes of the regular meeting on November 13, 2018 and November 20, 2018. Mrs. Claridge so moved, and Mrs. Catanzaro seconded. The motion carried with a vote of 4-0 with the votes being as follows: Paulin – aye; Claridge – aye; Colby – absent; Catanzaro – aye; and Farar – aye.

**Item D-2: Adoption of Executive Session Meeting Minutes of the Governing**

**Board:** The President offered to entertain a motion to adopt the minutes of the executive sessions on October 16, 2018; October 26, 2018; November 5, 2018; November 13, 2018; November 20, 2018; and November 30, 2018. Mrs. Catanzaro so moved, and Mr. Farar seconded. The motion carried with a vote of 4-0 with the votes being as follows: Paulin – aye; Claridge – aye; Colby – absent; Catanzaro – aye; and Farar – aye.

**Item E-1: Superintendent’s Current Events Summary:** Mrs. Doering began her Superintendent’s Report by sharing that the Crane District had a couple entry in the light parade. The first one was Gary A. Knox Elementary with the theme of “Knox Garden of Learning.” Thank you to Laura Hurt for organizing the theme and to all of who worked so hard to make this another successful year! The district’s transportation department also participated in the light parade this year. They worked hard to light up a school bus that represented the district proudly.

On Monday we had the opportunity to view the 2nd grade classrooms at Gary Knox Elementary School. The teachers spent the weekend transforming the class into “Who-Ville” and the teachers even were in character as Cindy Lou Who! It was a spectacular event and the expressions on the students’ faces was priceless.

On November 14th, we hosted a kindergarten transition night to acclimatize incoming kindergarten students to school and it was a great success. I’d like to thank all the staff who assisted in this joyful experience. This is our last week of school prior to winter break which lasts through January 4th. Staff and students are looking forward to the rejuvenation and opportunity to spend time with family. We look forward to Holiday students

**Item F-1: Report on Governing Board Member Conference/Workshop**

**Attendance:** Mr. Farar begin the reports by sharing that he attended a girls' basketball game at Centennial Middle School between Crane and Centennial. He shared that he had never seen a girls' basketball team like Centennial, they are an excellent team.

Mrs. Claridge shared that she had the opportunity to visit with Ms. Katie Kaste at Crane Middle School where the students practiced for the Lego League competition. She also shared that she was a judge at the Gowan Science Academy Spelling Bee. Mrs. Claridge also attended the FIRST Lego League tournament and thanked our teachers Mr. Thorp, Mrs. Colton, and Ms. Kastie for organizing this county wide event. Mrs. Claridge also attended the Mesquite Kinder and 1<sup>st</sup> grade Christmas program and thanked Mrs. Tromm and the custodians and staff who all stay late and put on great programs for the parents.

Mrs. Paulin shared that she attended the last meeting of the Communication Council and shared that this is the 3<sup>rd</sup> year that this group meets and has become more about sharing in celebrations than about concerns or questions. She also shared that this is a great way for problems to be resolved quickly. The topic that the group will take on in January is class size reduction. Mrs. Paulin also attended the GSA/HLS Fitness Walk which is scheduled once every quarter from 3:15-4:00 p.m. and it is an excellent way to get everyone moving. Mrs. Paulin also shared that her husband Jerry played Santa at the HLS PTO Staff party. Mrs. Paulin also attended the Gowan Christmas program and shared that all of the schools do an excellent job of putting these programs on.

**Item F-2: Board Discussion/Action on Legislative Issues:** Mr. Ponder shared that several of the legislators that have come to Yuma and met on a panel have expressed the need for a charter reform. Mrs. Claridge shared that there might be changes coming at the federal level for the nutrition program that we need to keep an eye on.

**Item F-3: Schedule Work Session:** Administration recommended scheduling a work session prior to the regular meeting on January 8, 2019 to discuss fiscal priorities. The work session is scheduled for 4:00 p.m. on January 8, 2019.

**Item G-1: Call to the Public:** No one wished to speak.

**Item G-2: Acknowledgment of Public Request to Speak:** No one wished to speak.

**Item H: Consent Agenda:** The President asked if anyone wished to pull any items on the consent agenda. Having none, Mrs. Claridge moved to adopt the consent agenda as presented, Mrs. Catanzaro seconded. The motion carried with a vote of 4-0 with the votes being as follows: Paulin – aye; Claridge – aye; Colby – absent; Catanzaro – aye; and Farar – aye.

**Item I-1: Gifts from the Public:** Mrs. Paulin offered to entertain a motion to adopt the Gifts from the Public as presented. Mrs. Claridge so moved with the board's gratitude, and Mr. Farar seconded. The motion carried with a vote of 4-0 with the votes being as follows: Paulin – aye; Claridge – aye; Colby – absent; Catanzaro – aye; and Farar – aye.

**Item J-1: Approval to Release Staff Member from Contract without Assessing Damages:** Board approval is needed to release a staff member from contract without assessing damages. The president entertained a motion to release Mrs. Carolyn Green from her contract effective November 30, 2018 without assessing damages. Mr. Farar so moved, and Mrs. Claridge seconded. The motion carried with a vote of 4-0 with the votes being as follows: Paulin – aye; Claridge – aye; Colby – absent; Catanzaro – aye; and Farar – aye.

**Item K-1: Presentation and Possible Discussion of the District’s Emergency Preparedness:** Mr. Farar moved to table this agenda item to a future date to be determined by the administration, and Mrs. Claridge seconded. The motion carried with a vote of 4-0 with the votes being as follows: Paulin – aye; Claridge – aye; Colby – absent; Catanzaro – aye; and Farar – aye.

**Item K-2: Discussion and Consideration of Approval of the Grant Agreement for the Lower-Emission School Bus Program Between Crane Elementary School District and the Arizona Department of Administration:** Crane Elementary School District was awarded funding totaling \$330,000 towards the replacement of three diesel school buses, and Governing Board approval is required.

The State of Arizona is strongly encouraging public schools to scrap and replace old and high pollutant emitting school buses with modern, cleaner diesel or alt-fuel varieties. To help support school systems with this endeavor, Governor Ducey has authorized the utilization of funding allocated from the Volkswagen Diesel Emissions Environmental Mitigation Trust (VW Trust) to fund the Lower-Emission School Bus Program. On Thursday, December 6, 2018, Crane Elementary School District was notified that it was one of the first school districts to receive funds through the Volkswagen Settlement Fund. The award is limited to 10% of the current school district fleet and must replace existing buses including a verification of scrapping and disposal pursuant to the terms of the agreement. Mrs. Catanzaro moved to approve the Grant Agreement of the Lower-Emission School Bus Program between Crane and the Arizona Department of Administration, and Mr. Farar seconded. The motion carried with a vote of 4-0 with the votes being as follows: Paulin – aye; Claridge – aye; Colby – absent; Catanzaro – aye; and Farar – aye.

**Item L: Adjournment:** Mrs. Paulin called for a motion to adjourn. Mr. Farar so moved, Mrs. Claridge seconded, and the meeting was adjourned at 5:40 p.m.

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Sarah Claridge  
Governing Board Clerk

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Minnie Encinas  
Governing Board Secretary

School	Donor	Item(s) Donated	Approx. Value	Purpose
Gowan Science Academy	Dr.Sathya Vemuri-Raavi	GSA Mathcounts Team Registration Fee	\$210.00	Mathcounts Team
Gowan Science Academy	Dr. Dania Swedian	Texas Instruments Calculators	\$154.92	For Mathcounts Team
Gowan Science Academy	GSA PTO	2 Hoover Vacuum Cleaners	\$300.00	For school use
Gowan Science Academy	GSA PTO	4 Heavy Duty Trash Cans	\$195.00	For school use
Gowan Science Academy	Donorschoose	Project funded: "Southwest History Comes Alive"	\$304.29	Ms. Figueroa, 4th grade
Gowan Science Academy	Donorschoose	Project funded: "Studies Weekly for Studing the World"	\$304.29	Ms. Van Sickle, 4th grade
Gowan Science Academy	Donorschoose	Project funded: "Hands-on materials for real relevant Learning"	\$211.77	Mrs. Mecher, 5th grade
Gowan Science Academy	Donorschoose	Project funded: "It's Halloween I'm Turning Green"	\$414.18	Mrs. Hoogendoorn, 2nd grade
Gowan Science Academy	Donorschoose/Fuel Your School	Project funded: "Choice Seating: Making Flexible Comfortable"	\$662.72	Ms. Cabanillas, 3rd grade
Gowan Science Academy	Donorschoose	Project funded: "Flexible Seating and Learning Stations"	\$491.76	Mrs. Parker. KG
Gowan Science Academy	Donorschoose/Fuel Your School	Project funded: "Sitting Working in Style"	\$901.85	Mrs. Mecher, 5th grade
Gowan Science Academy	Donorschoose/Fuel Your School	Project funded: "This Project is Lit"	\$589.75	Mrs. Casey, 6th grade
Gowan Science Academy	Donorschoose/Fuel Your School	Project funded: "Comfort and Choice in the Classroom Leads to Higher Engagement"	\$712.71	Ms. Blank, 3rd grade
Gowan Science Academy	Donorschoose/Fuel Your School	Project funded: "Imagination Station"	\$521.62	Ms. Figueroa, 4th grade
Gowan Science Academy	Donorschoose	Project funded:"Becoming Athletes"	\$814.67	Mrs. Tew PE
Gowan Science Academy	Arizona Community Foundation	Grant	\$2,000.00	Gator Garden Development
Rancho Viejo Elementary	Donorschoose	Project funded: "Wiggling, Talking, Learning: Yes! They're Related!"	\$655.94	Ms. Klingaman
Rancho Viejo Elementary	Donorschoose	Project funded: "Investigations in the Lab"	\$730.59	Mrs. Peterson

Rancho Viejo Elementary	Donorschoose	Project funded: "We're Always Plotting Something Good!"	\$735.92	Mrs. Scarpitta
Rancho Viejo Elementary	Donorschoose	Project funded: "Team Sports"	\$484.89	Mrs. Heras
Salida Del Sol Elementary	Donorschoose	Library furniture	\$367.54	Mrs. Anderson/Library
Valley Horizon Elementary	Donorschoose	Project Funded: "Cozy Reading"	\$839.86	Mrs. Wise
Centennial Middle School	Children's Dental of Yuma	One Class at a time Grant	\$500.00	Mr. Randolph
		Total for this month	\$13,104.27	
		FY 2018-2019 Year to Date:	\$93,992.70	